



ALERT 6: ARC DISCOVERY ROUND

This Bulletin is the sixth of the regular alerts that are issued by the Grants Management Office in the lead-up to the closing date for this year's ARC Discovery Round.

TOPICS COVERED

1. DP10 Statistics at the close of GMO's Internal Deadline for Full Compliance Read
2. Don't forget: VALIDATE YOUR APPLICATION
3. Who needs to provide a progress report in D2? All CIs/PIs named.....
4. Commonwealth-funded Research Centres: Be careful of the definition!
5. Daily Living Allowances (Per Diems) and Travel
6. Fellowship applicants must talk to their Head of School

1. DP10 STATISTICS AT THE CLOSE OF GMO'S INTERNAL DEADLINE FOR FULL COMPLIANCE READ

As at Monday 9 February, the GMO's internal closing date for full compliance review, there were 328 applications registered on GAMS and 111 drafts received by GMO for compliance checking. Our data managers are currently working on a method of being able to report by faculty. We will publish this information in the next Alert and hope to update the statistics on our website even more quickly at http://www.gmo.unsw.edu.au/ApplyingForFunds/ARC/weekly_dp09_vs_dp10.xls

All of those researchers who met the deadline are guaranteed feedback on their application on or before Friday 20 February. The 23 applicants who submitted their drafts prior to the deadline have started to receive their feedback already and for those still to submit we will do our best.

2. DON'T FORGET: VALIDATE YOUR APPLICATION

Staff completing the early compliance checks have reported that a number of applicants have not validated their applications in GAMS. Please ensure you validate your application (right hand side link in the GAMS form) if you have not done so already. GAMS runs a validation process and returns to you any incomplete parts of the form. All parts of the form need to be completed for a full compliance check to be done.

Staff have also reported that not all parts of the application are being provided to us for checking. Please note that for a full compliance check, all parts of the application are required. Section B10 in particular can reveal hidden compliance issues.

3. WHO NEEDS TO PROVIDE A PROGRESS REPORT IN D2?

Compliance issues often arise at the last minute when it comes to Section D2 – Statements on progress of ARC – funded projects. Contact all your CIs/PIs now if there is any chance they need to report in this section. Don't leave it till the last minute.

The requirement is as follows. For each participant (CI and PI), one page progress reports must be provided detailing progress for each project or fellowship that has been awarded funding in 2008 under Discovery, Linkage and Federation Fellowship Schemes. Projects with carried forward funding only in 2008 do not require reports. CIs/PIs should use the one page to prove that they can deliver great results – list research outputs and any public recognition from the research to date.

4. COMMONWEALTH-FUNDED RESEARCH CENTRES

Beware! The definition of Commonwealth-funded Research Centres (CRCs) may encompass more than you might first think.

Most researchers are aware of the rule which requires researchers associated with CRCs to submit a letter outlining that their proposal does not duplicate work already provided by the Commonwealth (sec 9.3) to Research Centres. Many are not aware though that the term "centre" can encompass more than just commonwealth-funded centres and specifically where an individual has been awarded a NHMRC Program Grant and is associated with such a centre, this is enough for the centre to be deemed Commonwealth funded. Yes, there is a bit of an anomaly here: NHMRC Program grants are awarded to individuals not to organisations such as centres, but if someone holds a NHMRC Program Grant at a centre the applicant is associated with, it will be deemed that the centre is receiving Commonwealth funding and will be enough to make the application ineligible unless a letter is submitted.

This was a real case from the DP09 round and the "centre" concerned was not a Commonwealth-funded Research Centre, but it did have the word "centre" in its title and there was a holder of a NHMRC Program Grant associated with the centre. UNSW unsuccessfully contested the ruling.

5. DAILY LIVING ALLOWANCES (PER DIEMS) AND TRAVEL

Details of UNSW travel policy which includes daily living allowances (per diems) can be found at:

<http://www.policy.unsw.edu.au/procedure/Travel.pdf>

An extract of the policy says that:

The University will provide reasonable expenses for meals and incidentals, irrespective of whether a traveller chooses to use a UNSW Credit Card or receive a Per Diem. Such expenses are shown below: Meals & Incidentals – per day
Europe (incl. Russia)/Japan - \$170
Australia - \$100
Rest of the world - \$120

Please note the UNSW daily rates applicable.

6. FELLOWSHIP APPLICANTS MUST TALK TO THEIR HEAD OF SCHOOL

A reminder that anyone who is submitting an application containing one or more fellowships must firstly seek approval from their Head of School. This is because the ARC contribution does not cover the total cost of the fellowship (even a 100% fellowship) and clearly not a 50% fellowship, therefore there are budgetary implications that the Head of School will need to be aware of and plan for.

ANY OTHER QUESTIONS?

Email mygrants.gmo@unsw.edu.au

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