



ALERT 8: ARC DISCOVERY ROUND

This Bulletin will be the last issued by the Grants Management Office in the lead-up to the closing date for this year's ARC Discovery Round.

TOPICS COVERED

1. **HARD COPY DEADLINE: THURSDAY 26 FEBRUARY**
2. DP10 Current Statistics
3. Assistance with GAMS
4. APDs – should I tick for a RA salary if the request for an APD is unsuccessful
5. Compliance Check List
6. Certifications

1. HARD COPY DEADLINE: THURSDAY 26 FEBRUARY

Staff of the Grants Management Office will be receipting hundreds of hard copy applications this Thursday.

Submission Warning 1: Where sign-offs are concerned, don't confuse the ARC Certification Proforma with A9 of the application. The former is not sent to the ARC – do not interleave it with your application. GMO organizes sign-off at A9 within the application after you have dropped off your hard copies. (See also item 7 below)

Submission Warning 2: DO NOT print your GAMS hard copy until you've locally submitted in GAMS. If there is ANY difference between the GAMS sections your hard copy and your GAMS form your application will be ruled ineligible.

And please don't leave your run across campus to the very last minute – we look forward to seeing you on the day!

2. DP10 CURRENT STATISTICS

As at Friday 20 February at 11.00am the statistics on the numbers of applications registered in GAMS and the numbers of whole and partial drafts received for compliance checking are as follows:

Faculty	Number of applications in GAMS	Number of drafts received	Number of full drafts received
Australian School of Business	35	16	14
Faculty of Arts and Social Sciences	25	17	16
Faculty of Engineering	98	41	30
Faculty of Law	5	4	3

Faculty of Medicine	37	21	19
Faculty of Science	127	68	49
Faculty of the Built Environment	3	2	1
Faculty of the College of Fine Arts	8	4	4
Total	375	184	157

Points of interest from the statistics:

- 34 Applications registered on GAMS have yet to submit any kind of draft
- 184 drafts received are incomplete for compliance checking
- Anecdotally we are hearing of researchers who are still to register on GAMS but intend to submit an application this round.

With at least 218 either whole or partial applications still to be submitted plus the checking of final copies as they come in, the GMO staff are working overtime on trying to provide the best possible service within our resources. A big thanks to Research Strategy Office staff for 'chipping in' to assist in eligibility and compliance checking now that they are drawing their strategic advice for DP10 to a close.

3. ASSISTANCE WITH GAMS

If you have any difficulties with validation or any other aspects GAMS please contact our GAMS administrator, Selcuk Savas x 57231 or s.savas@unsw.edu.au for assistance. Please note Selcuk is a technical administrator and cannot assist with general DP advice. Please refer to your [team contact](#) for any general matters. You may find GAMS slows down at peak periods. Save your work regularly and make sure you use the 'back' button within GAMS (rather than your internet browser's back and forward arrows) when moving from page to page.

4. APDS – SHOULD I TICK FOR AN RA SALARY IF THE APD REQUEST IS UNSUCCESSFUL

If you are requesting an APD and there is at least one other CI on the application, we suggest you tick the box at B9.8.b. That way, should your Fellowship bid be unsuccessful, you may still have your project funded with a Research Associate salary. In these instances, the APD would come off the project as a named investigator but still has the opportunity to gain a paid appointment at UNSW and can still be involved with the project. You must ensure that anyone left on the funded project as sole CI does not already hold, or has not applied in this round, for a sole CI DP. The ARC FAQs say:

If I tick B9.8(b), do I need to include a Research Associate salary in Part C1 Budget Details?

No. If you tick B9.8(b), you should indicate in Part C2 your request for funding for a Research Associate level position if the Fellowship is not awarded. The salary should not be included in Part C1, as this would constitute a request for double funding.

http://www.arc.gov.au/pdf/DP10_FAQ.pdf

5. COMPLIANCE CHECK LIST

We will do our best to thoroughly check your application when we receive a draft. However bearing in mind the statistics shown at point 1, at this stage the Grants Management Office is going to find it extremely difficult to thoroughly compliance-check applications not yet with us. We therefore recommend you both provide your draft as soon as possible and complete your own compliance check using our [Compliance Checklist](#). The [UNSW Instructions to Applicants](#) will also be useful to those taking a "DIY" approach.

6. CERTIFICATION

There are three types of certification required to be returned to the GMO as part of your DP10 application process but only the first of these listed below forms part of the application itself. The other two are forms the GMO retains on your behalf and may be audited by the ARC from time to time.:

- A9 Certification
This certification form is part of the DP10 application (found at A9) and should be page numbered within the application as part of your final copy. Do not sign: the GMO will organize signing this on behalf of the UNSW, as part of our submission process.
- ARC Discovery Project Certification Proforma
http://www.arc.gov.au/pdf/DP10_certification_proforma.pdf
This form is the agreement from all parties, relevant persons and organisations involved in a funding proposal submitted to the ARC but is separate from the DP10 application form and therefore should not be page numbered. It is retained by UNSW on your behalf and should be separate from your application. Electronic signatures are acceptable on this form, and are usual from overseas PIs.
- GMO ARC Submission Form
http://www.gmo.unsw.edu.au/ApplyingForFunds/ARC/DP10_Submission_Form.doc
This is an internal to GMO form and is separate from your application.

ANY OTHER QUESTIONS?

Email mygrants.gmo@unsw.edu.au

Note: If you have received this Alert by other means and wish to have it emailed to you directly, subscribe to Grant News. GRANT-NEWS is an email distribution list used to broadcast our fortnightly newsletter of current research-funding opportunities. To subscribe to grant-news, send an email to majordomo@explode.unsw.edu.au with text in the message body "subscribe grant-news".